

City of Cambridge
City Council Meeting – Budget Public Hearing Meeting
Wednesday, September 08 2021
5:30 P.M.
Cambridge Community Building
722 Patterson St

Pursuant to notice published in the Valley Voice on Thursday, August 26, 2021, the Cambridge City Council convened in open public meeting at 5:40 P.M. on September 8, 2021 at the Cambridge Community Building, 722 Patterson Street. Present were Mayor David Gunderson, City Council Members Vernita Saylor (entered meeting at 5:52 p.m.), Tony Groshong (entered meeting at 5:50), Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. City Staff present were City Clerk/Treasurer Kandra Kinne, Utility Supervisor Dave Houghtelling, City Attorney Lisa Shifflet and Economic Development Director Melissa Jackson. Visitors present were Genny Kubik for the *Valley Voice* and Jessica Fisher for *Tri Valley Health System*. Mayor Gunderson opened the meeting with the Pledge of Allegiance. Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Budget Public Hearing on 2021-2022 Budget:

Mayor Gunderson opened the public hearing at 5:40 p.m. Three copies of the proposed budget were available for the public. Council reviewed the property tax request and capital outlay projects.

Mayor Gunderson closed the public hearing 5:55 p.m. There was no public comment.

Vernita Saylor stated the motion, seconded by Mike Harris, to adjourn the Budget Public Hearing Meeting at 5:55 p.m. voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously.

City of Cambridge
City Council Meeting
Wednesday, September 08 2021
5:55 P.M.
Cambridge Community Building
722 Patterson St

Mayor Gunderson opened the regular meeting at 5:55 P.M. Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Consent Agenda: Minutes of August 16, 2021 and the claims report. The City Council received a copy of the minutes of August 16, 2021 and the claims report. Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the minutes of August 16, 2021, and the claims report. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and

Kevin Banzhaf. Jeff Ommert abstained from voting on the claim for Ommert Tech. Motion carried for the minutes of August 16, 2021, and the following claims report by City Council members:

<i>City of Cambridge</i>			
<i>Claims Report</i>			
<i>To Mayor and City Council</i>			
<i>8-Sep-21</i>			
<i>Period 08/17/2021 TO 09/08/2021</i>			
Check No.	Vendor, For	Amount	Dept. Total
<u>Combined Utility:</u>			
32287-32291	Payroll	6,303.10	
32292	Cambridge Post Office, Postage	270.81	
32293	Twin Valleys Public Power District, Purchased Power	254,361.75	
32294-32298	Payroll	6,146.06	
32299	void	.00	
32300	Ag Valley, Fuel	532.86	
32301	Applied Comm. Technology, phone repairs	57.50	
32302	BIC, Purchased Water	7,986.00	
32303	BOK Financial, Bond Payment	292,786.25	
32304	Brico Pest Control, Spray bugs	67.25	
32305	Burton Well Drilling, cap well	600.00	
32306	CAMAS Publishing, Publications	146.03	
32307	Cambridge General Store, Supplies	220.32	
32308	Cambridge Telephone Company, Utility	754.00	
32309	Utility Customer, refund	222.92	
32310	Utility Customer, refund	81.27	
32311	Eakes Office Solutions, Supplies, envelopes	1,251.85	
32312	Extreme Ag, Inc., Chemicals	436.89	
32313	Employee Deductible, flex spending	540.00	
32314	Hometown Leasing, Copier Lease	641.74	
32315	Jim's Triple D Service, dispose tires	24.00	
32316	Municipal Supply, supplies, repairs	786.01	
32317	Nebraska Public Health, Water Testing	81.00	
32318	Ommert Technologies, Computer Lease	333.61	
32319	Paper Tiger Shredding	40.00	
32320	Schaben Sanitation, Trash Contract	14,524.70	
32321	Southwest Farm & Auto, Supplies, Repairs	81.88	
32322	Verizon Wireless, Cell Phones	165.50	
32323	Western Area Power Administration, Purchased Power	5,076.60	
Tr	Water System Extension, Transfer	1,083.37	
Tr	Sewer Improvement, Transfer	1,000.00	

ACH	Payroll	5,825.79	
ACH	IRS, Federal With holdings	2,908.44	
ACH	American Family Life, Insurance	228.24	
ACH	City of Cambridge, Utility	2,652.28	
ACH	Nebraska Department of Revenue, State With holdings	939.00	
ACH	IRS, Federal With holdings	2,783.43	
ACH	Waypoint Bank, Service Charge	17.00	611,957.45
	<u>City Account (General Fund):</u>		
49405-49424	Payroll	5,528.77	
49425	Ag Valley, Fuel	469.88	
49426	Amazon, Library Supplies	1,072.18	
49427	Ambulance Check Card Account, Reimbursement	27.57	
49428	Baker & Taylor Books, Library Books	405.79	
49429	void	0.00	
49430	Bernie Jones Auto, Repairs	375.38	
49431	Bird & Bloom, Library Subscription	7.50	
49432	Blooms & Collectibles, Flowers	55.00	
49433	BOK Financial, Bond Payment	11,344.13	
49434	Bound Tree Medical, Ambulance Supplies	353.93	
49435	Brico Pest Control, Spray bugs	200.00	
49436	CAMAS Publishing, Publications	429.39	
49437	Cambridge General Store, Supplies	18.77	
49438	Cambridge General Store, Supplies	12.99	
49439	Cambridge Super Market, Supplies	41.41	
49439	Cambridge Super Market, Supplies	15.99	
49441	Cambridge Telephone Company, Utility	517.21	
49442	Crochet World, Library Subscription	42.97	
49443	David Gunderson, Mileage	34.27	
49444	DEMCO, Library Supplies	94.84	
49445	void	0.00	
49446	Eakes Office Solutions, Library Supplies	349.31	
49447	Extreme Ag, Inc., Chemicals	406.61	
49448	Frontier, Police Phone	45.37	
49449	Furnas County Court, Fee	49.00	
49450	Furnas County Treasurer, Police Contract	5,004.07	
49451	Gale, Library Books	24.69	
49452	Harlequin Reader Service, Library	29.96	
49453	Employee Deductible, flex spending	445.44	
49454	Magnolia Journal, Library Subscription	20.00	
49455	Matheson Tri Gas, Ambulance Oxygen	114.44	
49456	Employee Deductible, flex spending	461.46	

49457	Miller & Associates, Flood Plain Administration	100.00	
49458	Mousel, Brooks, Schneider, Attorney Fees	360.00	
49459	NMC Exchange, Repairs	887.01	
49460	Ommert Technologies, Computer Lease	91.92	
49461	River Valley Services, Library Repairs	103.45	
49462	Southern Living, Library Subscription	15.00	
49463	Southwest Farm & Auto, Supplies, Repairs	64.39	
46464	Team Jack Foundation, Library	25.00	
49465	Upbeat Site Furnishing, Supplies	110.06	
49466	Verizon Wireless, Broad Band, Cell Phones	95.19	
49467	Weaver Bros Tree Service, Trim Trees	8,850.00	
Tr	Fire/Ambulance Sinking Fund, Transfer	12,647.20	
Tr	City of Cambridge, Transfers	33,500.00	
ACH	Payroll	2,728.59	
ACH	IRS, Federal With holdings	200.64	
ACH	Cambridge Telephone, Library Utility	411.32	
ACH	City of Cambridge, Utility	6,049.05	
ACH	Nebraska Department of Revenue, State With holdings	119.93	
ACH	Eakes Office, Copier Lease	146.84	
ACH	Nebraska Department of Revenue, Recycling Fee	25.00	
ACH	IRS, Federal With holdings	112.61	
ACH	IRS, Federal With holdings	1,306.75	95,948.27
	<u>City Baseball League:</u>		
212	MISKO Sports, Uniforms	1,925.00	1,925.00
	<u>City of Cambridge TIF:</u>		
1151	BOK Financial, Bond Payment	5,170.87	
1152	Mousel, Brooks, Schneider, Attorney Fees	120.00	5,290.87
	<u>LB840/ Revolving Loan/ HTC:</u>		
4442	Butler Memorial Library, Internship	1,000.00	
4443	McCook Abstract, Down Payment Assistance	7,500.00	
4444	Cambridge Chamber, Meeting Meal	6.00	
4445	Cambridge Chamber, Meeting Meal	8.00	
4446	CAMA Publishing, Publications	369.18	
4447	Cambridge Telephone, Utility	50.70	
4448	Cross Creek Golf Links, Internship	1,000.00	
4449	Intrado Interactive Service, Fee	1,250.00	
4450	Melissa Jackson, Contract	1,619.62	
4451	Pinpoint Communications, Internship	1,000.00	
4452	Twin Valleys Public Power District, Internship	1,000.00	14,803.50
	<u>Ambulance Check Card Account:</u>		
ACH	Dollar General, Supplies	26.88	26.88

	Total:	729,951.97	729,951.97
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Appointments:

Approve Cemetery Advisory Board Appointments: Vernita Saylor stated the motion, seconded by Derek Raburn to approve the recommendation of the Cemetery Advisory Board for the re-appointments of Sue Witte, Jessica Carbaugh and John MacLeod. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously.

Reports of Officers, Board and Committees:

Cemetery Advisory Board - Derek Raburn stated the motion, seconded by Mike Harris to approve the Minutes of June 30, 2021 and of August 16, 2021 of the Cemetery Advisory Board. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously.

Appointments:

Approve Representatives/Delegates to the Nebraska Cooperative Government Annual Meeting October 2021: After nominations were made, Derek Raburn stated the motion, seconded by Vernita Saylor, to appoint Mayor Gunderson as a Representative/Delegate to the Nebraska Cooperative Government Annual Meeting in October, 2021. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously.

Reports of Officers, Boards & Committees:

A. Miller & Associates –

1. Larry Steele of Miller & Associates provided a memo regarding soil compaction testing for the swimming pool which is the City's responsibility. He included a proposal of work and costs from Mid-State Engineering & Testing, Inc. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve the proposal of work and costs from Mid-State Engineering & Testing, Inc. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously.

2. A construction meeting on the swimming pool will be held on Thursday, September 9, 2021 at 11:00 a.m.

b. Museum Board – Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the August 18, 2021 Minutes of the Museum Board. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously.

Unfinished Business

John & Valerie MacLeod Small Generation Interconnection Application for 1313 Galligar Street – Item tabled while waiting on electrical inspection report.

Reports of Officers, Boards & Committees:

A. Utility Supervisor Report – Dave Houghtelling advised that Weaver Bros. removed several trees from the Cemetery in preparation for road work to the east end of the Catholic section; and he explained work progress at the swimming pool.

b. City Clerk/Treasurer Report – Kandra Kinne advised that she has sent ten letters for mowing and weeds and one letter about a rooster. She reported that she will need to work with the City’s auditors and with City Attorney Lisa Shifflet on Legislative Bill 26. Effective October 1 residential water fees are no longer a sales taxable service.

Public Hearings:

6:30 p.m. Mayor Gunderson opened the Public Hearing.

A. Citizen Advisory Public Hearing Report Findings – Economic Development Director Melissa Jackson reviewed the findings with City Council. There was no public comment.

Mayor Gunderson closed the Public Hearing at 6:33 p.m.

Vernita Saylor stated the motion, seconded by Mike Harris, to accept and approve the Citizen Advisory Report Findings. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously.

6:34 p.m. Mayor Gunderson opened the Public Hearing

b. Fiscal Year Ending September 30, 2022 Budget –

1. Hearing to set the final tax request at a different amount than the prior year - City Clerk/Treasurer Kandra Kinne reported that the public hearing is to set the final tax request which will be \$271,582 with a levy of .508629. There was no public comment.

Mayor Gunderson closed the public hearing at 6:37 p.m.

2. Approve Increase in Restricted Funds Authority - Derek Raburn stated the motion, seconded by Vernita Saylor, to approve the increase in Restricted Funds Authority by 1%. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously.

3. Approve Resolution Number 2021-09-01 to set the Final Tax Request - Jeff Ommert stated the motion, seconded by Derek Raburn, to approve Resolution #2021-09-01 setting the Final Tax Request. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously for Resolution 2021-09-01 as follows:

**RESOLUTION NO. 2021-09-01
(Resolution to set property tax Levy)**

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the Governing Body of the City of Cambridge passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

WHEREAS, it is in the best interests of the City of Cambridge that the property tax request for the current year be a different amount than the property tax request for the prior year.

NOW, THEREFORE, the Governing Body of the City of Cambridge, by a majority vote; resolves that;

1. The 2021-2022 property tax request be set at:

General Fund	\$271,582.00
Public Safety Bond	\$16,895.00

2. The total assess value of property differs from last year's total assessed value by 16.05 percent.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 0.431518 per \$100 of assessed value.
4. The City of Cambridge proposes to adopt a property tax request that will cause its tax rate to be .508629 per \$100 of assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of the City of Cambridge will increase last year's budget by 16.27 percent.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2021.

Derek Raburn stated the motion, seconded by Jeff Ommert, to approve Ordinance Number 789 to adopt the Budget. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously.

Ordinance No. 789

AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF CAMBRIDGE, NEBRASKA:

Section 1. That after complying with all procedures required by law, the budget presented and set forth in the budget statement is hereby approved as the annual appropriation bill for the fiscal year beginning October 1, 2021 through September 30, 2022. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the City of Cambridge. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska, and to the County Clerk of Furnas County, Nebraska, for the use by the levying authority.

Section 2. This Ordinance shall take effect and be in full force from and after its passage, approval, and publication as required by law.

Reports of Officers, Board and Committees:

Economic Development Report – Director Melissa Jackson advised that she is working with City Attorney Lisa Shifflet regarding down payment assistance for owner-occupied and for FHA loans. Discussion was also held on future plans for Harvest Meadows.

Appointments:

Citizen Advisory Board – Derek Raburn stated the motion, seconded by Tony Groshong, to approve the re-appointment of Kim Cramer to the Board. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously.

New Business:

a. Ho Jo’s Hideaway Special Designated Liquor Permit for Saturday, October 9, 2021 – Tony Groshong stated the motion, seconded by Vernita Saylor, to approve the Special Designated Liquor Permit for Ho Jo’s Hideaway for Saturday, October 9, 2021 at the Community Building. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously.

b. Resolution 2021-09-02 Resolution to adopt the Quad Counties Multi-Jurisdictional Hazard Mitigation Plan Update in its entirety – Vernita Saylor stated the motion, seconded by Mike Harris, to adopt Resolution 2021-09-02 to adopt the Quad Counties Multi-Jurisdictional Hazard Mitigation Plan Update in its entirety. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried unanimously for Resolution 2021-09-02 as follows:

Resolution Number 2021-09-02

Resolution to adopt the Quad Counties Multi-Jurisdictional Hazard Mitigation Plan Update in its entirety

WHEREAS, the Federal Disaster Mitigation Act of 2000 was signed in to law on October 30, 2000, placing new emphasis on state and local mitigation planning for natural hazards and requiring communities to adopt a hazard mitigation action plan to be eligible for pre-disaster and post-disaster federal funding for mitigation purposes; and

WHEREAS, a Multi-Jurisdictional Hazard Mitigation Plan was prepared by Franklin, Furnas, Harlan, and Red Willow Counties, with assistance from JEO Consulting Group, Inc.

WHEREAS, the purpose of the mitigation plan was to lessen the effects of disasters by increasing the disaster resistance of the counties and participating jurisdictions located within the planning boundary by identifying the hazards that affect the City of Cambridge and prioritize mitigation strategies to reduce potential loss of life and property damage from those hazards, and

WHEREAS, FEMA regulations require documentation that the plan has been formally adopted by the governing body of the City of Cambridge, Nebraska in the form of a resolution and further requesting approval of the plan at the Federal Level; and

NOW, THEREFORE, the governing body of the City of Cambridge does hereby adopt the Quad Counties Multi-Jurisdictional Hazard Mitigation Plan Update in its entirety; and

PASSED AND APPROVED this 8th Day of September 2021.

c. Mayor and City Council Comments – Jeff Ommert inquired about cyber security, i.e., premiums, limitations and requirements.

Reports of Officers, Board and Committees:

Hospital Report – Jessica Fisher, CEO of Tri Valley Health System, advised that the garage doors on the east side of Heritage Plaza are being replaced and some storm doors. A façade grant has been submitted to Economic Development to replace windows in the dining area.

Adjournment:

Tony Groshong stated the motion, seconded by Vernita Saylor, to adjourn 6:55 p.m. voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf. Motion carried by unanimously.

Attest: Kandra J. Kinne, City Clerk/Treasurer

David Gunderson, Mayor